

JMS HAIR DESIGN – BRIDAL/OCCASION BOOKING FORM

Name:	Age:
Name once married:	
Home Address:	
Post Code:	Tel no:
Email:	Mobile no:

Date of Wedding:	Time of Ceremony:
Preparation Venue:	
Estimated travel time to ceremony (if applicable):	
Stylist arrival time:	

Photographer web address/email:		
Will the photographer be present for the bride's preparation	YES	NO

Glasses/Contact lens User?	Spectacles	Contacts	None
Do you suffer from allergies/conditions/reactions to hair products?	YES	NO	
If yes, please describe:			

Hair Colour:	Length:
Natural Style:	
Desired Bridal Style: (please attach picture if possible)	

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Description	Number required	Cost	Total cost
Bride hair trial or Occasion hair up		from £35	
Bridesmaid trial		from £30	
Flower girl under 12		from £20	
Mother of the bride/groom – blow dry (up to shoulder length hair)		from £20	
Mother of the bride/groom – hair up		from £30	
Blow dry & hair up (up to shoulder length hair)		from £45	
Clip-in Hair Extensions (fitting & trial only)		from £40	
<b>TOTAL NUMBER ON TRIAL DAY</b>			

Descripton	Number required	Cost	Total cost
Brides hair styling on day (based on half hair up)		from £55	
Bridesmaid (based on half hair up)		from £40	
Flower girl under 12		from £30	
Mother of the bride/groom – blow dry (up to shoulder length hair)		from £30	
Mother of the bride/groom – hair up (based on half hair up)		from £40	
Blow dry & hair up (up to shoulder length hair)		from £65	
Clip-in Hair Extensions (inc supply, fitting & styling) based on 15", lengths up to 24"		from £100	
Clip-in Extensions (fitted & styled)		from £60	
<b>TOTAL NUMBER ON WEDDING DAY</b>			

<i>less non-refundable booking deposit paid when booking to secure date</i>	- £50 for Clip-in hair	Otherwise -£30
<b>Total Balance (Due 14 days prior to occasion date)</b>		

Preferred date of trial:	
<p><i>Please note:</i></p> <p><i>It can be difficult, to arrange trials at the weekends and Fridays due to wedding/event bookings. However, it is still possible to book some Saturdays. Dates will be given on availability at the time of booking. My last appointments during the week would be 5pm due to light and timing, as trials can take up to 1½ hours. Hair must be washed the day before trial/event, and dry ready to give us maximum time to create your ideal style for your special day. However, if you do want to wash your hair the morning of trial/event this fine.</i></p> <p><i>Prices may increase if extra hair accessories are needed.</i></p>	

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## Terms & Conditions:

By signing the booking form you (the client) agree that the information provided is accurate to the best of your knowledge and you agree to the following terms and conditions, to not sign will jeopardise your booking:

### **Prices, Payments & Cancellations**

Once quoted, prices are fixed unless the requirements change, e.g. adding extra people, hair accessories, etc.

A non-refundable booking deposit of £30 (£50 for clip-in hair) is required to secure my services for the date of your wedding and once received, an invoice, with confirmation will be sent to you.

Until your deposit is received then the requested date is not guaranteed. Your deposit is a payment on account against the final balance for the services that will be provided and is payable 14 days prior to event.

The cost of the trial is due on or before the date agreed, and the venue for the trial can be at either my home address or at your chosen venue, whereby travel costs will be charged at 45p per mile once outside a 10 mile radius of my home postcode BH23 2DJ.

Once your trial has taken place and your styling agreed, an invoice will be issued and the outstanding balance is payable no less than 14 days of your wedding date.

- If you wish to cancel our booking prior to your trial, your £30 deposit will be retained.
- Following your trial, you have 48 hours within which to cancel if you are not fully satisfied, after which your deposit will be retained.
- After this time, if you want to cancel our contract, the following costs apply and all cancellations must be received in writing via email or post.
  - More than 12 weeks prior to the wedding: Loss of deposit only
  - 8 to 12 weeks prior to the wedding: 50% of the quoted or outstanding balance
  - 4 to 8 weeks prior to the wedding: 75% of the quoted or outstanding balance
  - Less than 4 weeks prior to the wedding: 100% of the quoted or outstanding balance

### **Duration of Sessions**

Your hair trial will typically last around 1 ½ hours-to include time for discussion and a chance to try a range of styles.

On your wedding day, depending on the number of people in your party an appointment system may be used to ensure everything runs smoothly and the use of another artist may be advised this will be at no extra cost to yourself. If you are having a make-up artist, please make sure make-up is applied prior to hair.

### **Health & Safety**

If you have any allergies or medical conditions, please let me know by the time of your trial, at the latest.

If any hair colour or any other applicable services are booked then a 24/48 hour strand/patch test is needed to make sure there will be no adverse reactions.

### **Travelling**

The prices quoted include travel within a 10 mile radius of my home address. Any venue outside of this area will incur a surcharge of 45p per mile for postcodes outside BH23 2DJ, this is calculated using Google Maps and will be using the shortest route possible.

### **Photos & Feedback**

I request that you allow me to use your photographs in my portfolio, website and any other publicity material. Please tick this box [ ] if you do not wish me to use photographs for advertising. (No pictures will be submitted till after the event date)

### **Additional Accessories**

Any items, including hair nets, hair pads, pieces etc., will be added to the cost.

### **Liability Limitations**

I accept no responsibility for damage to any of your wedding attire, unless through direct negligence.

At times it may be necessary to rearrange your trial, sometimes at short notice. This will most likely be due to being requested to visit a last minute wedding booking and is usually due to a bride having been let down by another stylist, I would ask for your understanding should this happen prior to your trial appointment.

In the unlikely event that I cannot honour my commitment to attend your wedding day booking, every effort will be made to supply an alternative stylist, should you wish and a full refund will be given.

It is recommended for your own peace of mind, that you consider taking out wedding insurance to cover any costs should your plans unfortunately be changed or cancelled.

**Data Protection**

Your details will be kept in my records, but will never be passed on or sold to any third party.

I agree I have read and agree to all terms and conditions:

Print name.....

Sign name.....

*To confirm your booking please complete this form as fully as possible and enclose your **non- refundable booking deposit of £30 (£50 for Clip-in hair Extensions)**  
Cheques for deposit made payable to: **J M Smith**  
or by **Electronic Bank Transfer** please request these details  
Bridal/Occasion trials must be paid in cash on the day of trial*

Please return to:  
Email [jmshairdesign@sky.com](mailto:jmshairdesign@sky.com)  
or bring with you on the trial day.

***Your booking is not secure until the non-refundable booking deposit is paid; appointments are on a first come basis.***